**FirstName LastName**

Email Address | Phone Number | LinkedIn Customized URL

**EDUCATION**

**University of Illinois at Urbana-Champaign** Champaign, IL

*Bachelor of Science, Undeclared, Gies College of Business* Expected Graduation: Month 20XX

**High School Name (Freshmen Only)** City, State/Country

GPA: XX/XX Graduation: Month 20XX

**PROFESSIONAL EXPERIENCE (Or Other Title)**

**Organization Name** Location

*Position Title* Month 20XX-Month 20XX

* Begin with your most recent position, describe your experience and outcomes in two lines or less
* Begin each line with an action verb and include details that will help the reader understand your skills, knowledge, and accomplishments; quantify where possible
* Do not use personal pronouns or periods; each line should be a phrase rather than a full sentence

**Organization Name** Location

*Position Title* Month 20XX-Month 20XX

**INVOLVEMENT (Or Other Title)**

**Organization Name** Location

*Position Title* Month 20XX-Month 20XX

* Beginning with your most recent position, describe your experience and outcomes in two lines or less
* Begin each line with an action verb and include details that will help the reader understand your skills, knowledge, and accomplishments; quantify where possible
* Do not use personal pronouns or periods; each line should be a phrase rather than a full sentence

**Organization Name** Location

*Position Title* Month 20XX-Month 20XX



**AWARDS & DISTINCTIONS (Optional Section)**

*Award/Distinction Title* Month 20XX

*Award/Distinction Title* Month 20XX

**SKILLS & INTERESTS (Optional Section)**

**Technical:** Skill 1 (Level of Proficiency), Skill 2 (Level of Proficiency)

**Language:** Language 1 (Level of Proficiency), Language 2 (Level of Proficiency)

**Interests:** Interest 1, Interest 2, Interest 3